Project Report

Motivation

Explains the historical reasons which led to the initiating the Project.

Goals

Defines the ultimate goals which is expected from the Project.

Objectives

Defines the list of tasks & tools which should be completed in order to achieve the goals of the Project.

Results vs Objectives

Explains the results of implementation of each task in Objectives.

Conclusions

Summarizes the results of the Project in terms of achieving the goals and brings up additional findings and considerations.

Recommendations

Provides recommendations arising from the Project.

Project Inputs

A comprehensive list of all input materials

Project Outputs

A comprehensive list of all output materials

Resources

A comprehensive list of all human and material resources.

References

A comprehensive list of all references employed in the Project.

See also

Social Enterprise / Project / Project Management